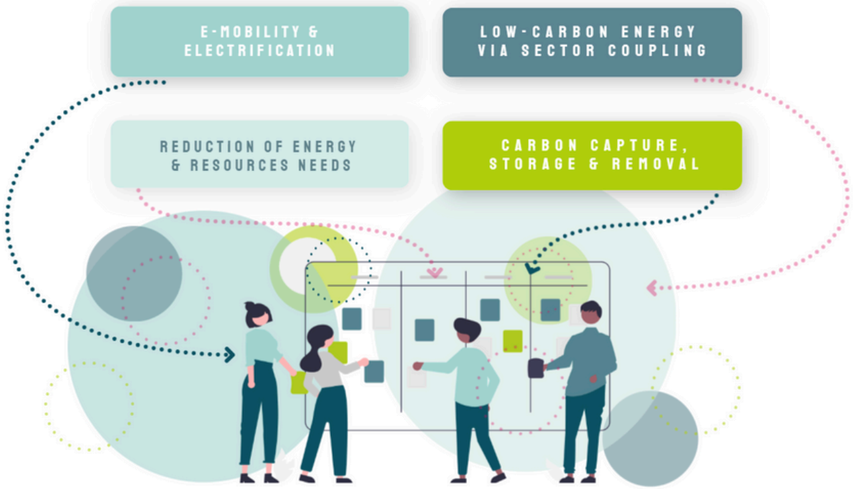
USER GUIDANCE

Step-by-step tutorial to navigate and make the most of the Solution Bundles tool

SOLUTION BUNDLES SERVICE

"A systemic lens to design the climate-neutral city of the future"



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INTRODUCTION

This **user guidance** will walk you step by step through the Solution Bundles Service. You will discover how to **navigate** the tool, apply **thematic filters**, explore the **3D city environment**, and access detailed **factsheets**. The aim is to help your city better understand how different solutions connect, and how they can be combined into **integrated portfolios** for climate neutrality.

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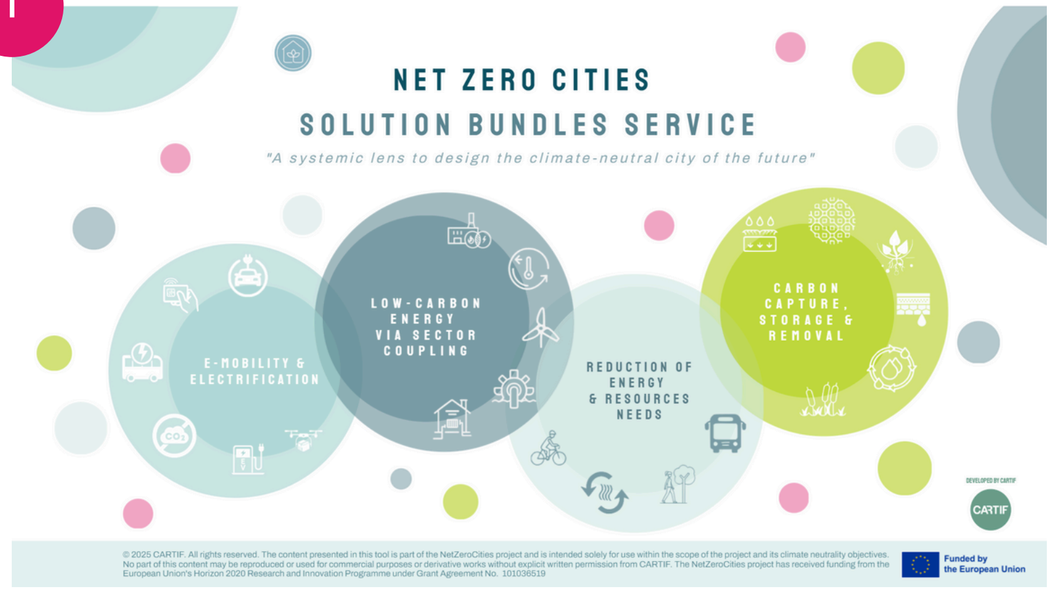

Step 01: Landing page

When you enter the Solution Bundles Service, the landing page welcomes you with the four strategic bundles. Each represents a pathway towards climate neutrality. **This page sets the scene and introduces the tool's tagline.**

2

Step 02: What is the Solution Bundles Service?

Before you start exploring, the tool highlights three key concepts: the four bundles, their synergies across urban areas, and how they can form integrated portfolios. On this screen, you will also find the '**Let's Start!' button**. Click it to begin your journey through the bundles!

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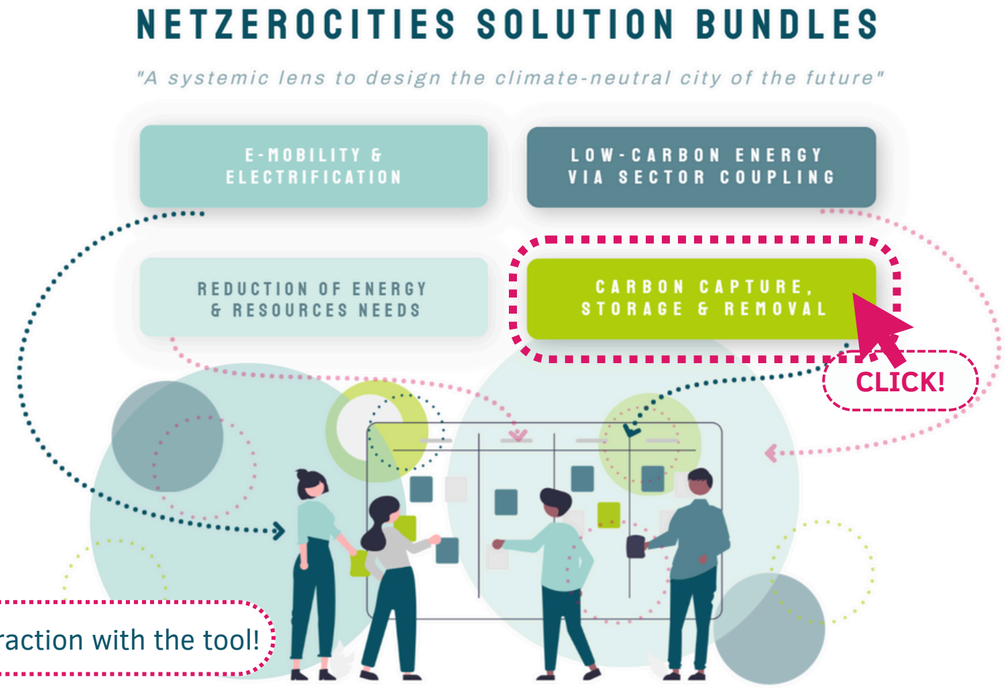

Your first interaction with the tool!

Step 03: Choose your bundle

On this main page, the four bundles are displayed once again. To continue, click on the bundle you want to explore. This will open the pathway to the solutions grouped within it. For this tutorial, we will select the **Carbon Capture, Storage & Removal bundle** and begin investigating its content.

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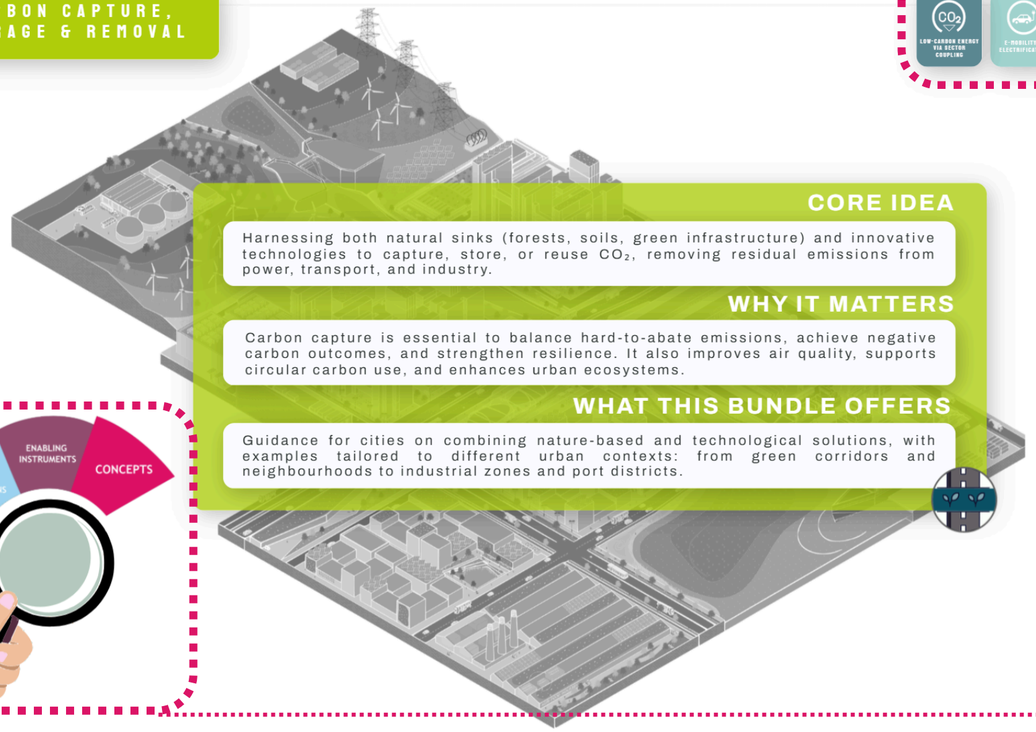
CARBON CAPTURE, STORAGE & REMOVAL



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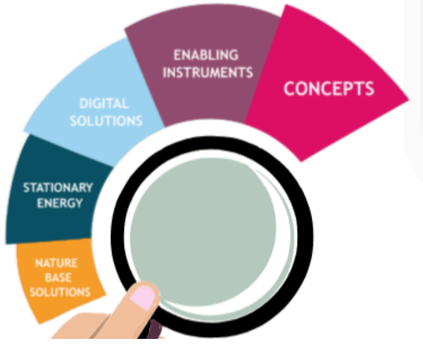
Step 04: Introduction to the bundle

After choosing your bundle, a short overview appears. Here you will find **three key elements**: the Core Idea (the main concept of the bundle), Why it matters (its importance for climate neutrality), and What this bundle offers (the type of solutions and outcomes it brings). This introduction helps you quickly understand whether the bundle fits your city's priorities.

FIXED MENU

At the top right corner of the screen, a fixed menu lets you **switch bundles**, go back to the **landing page**, or reopen this **user guidance** at any time.

MAGNIFYING GLASS



You can also use the magnifying glass filter to focus on **specific thematic areas** (e.g. energy, mobility, nature-based solutions, digital). This feature helps you organise and navigate solutions more effectively.

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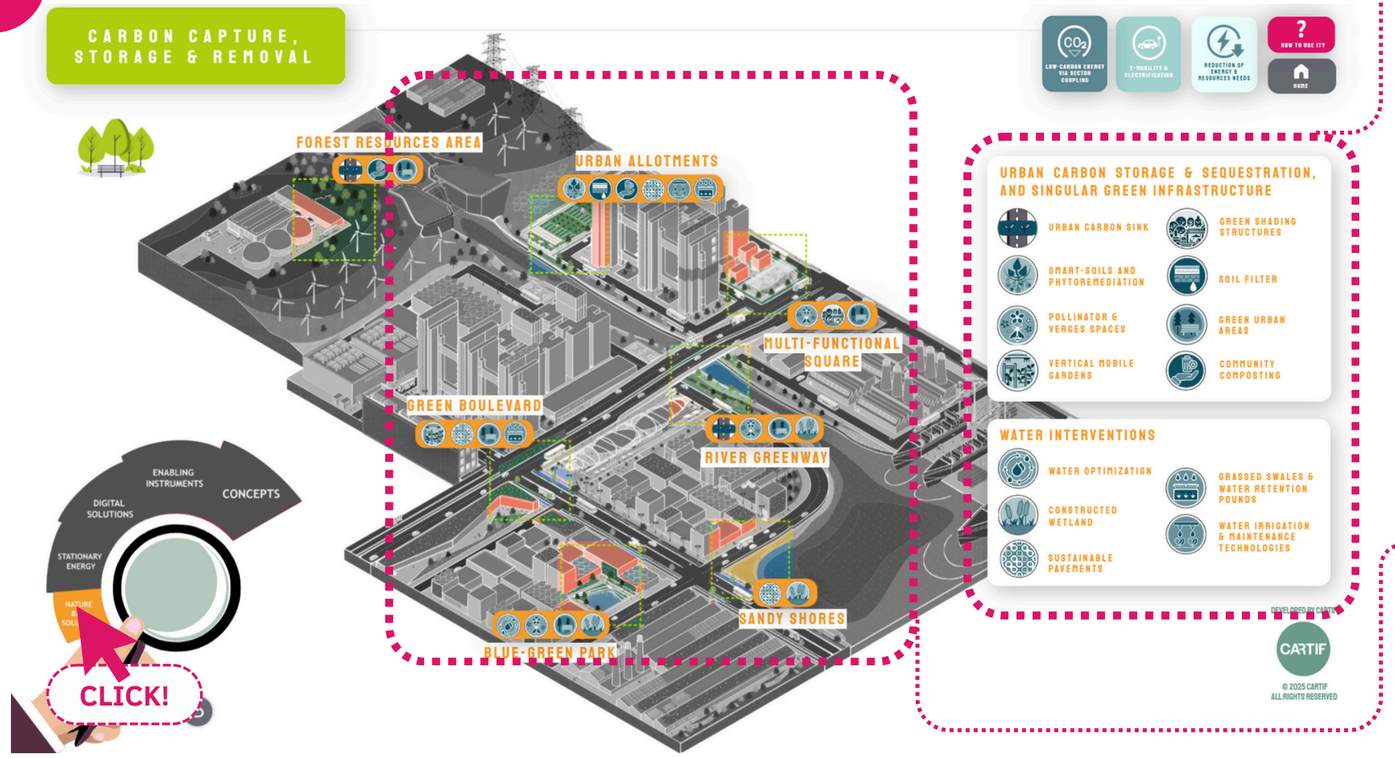
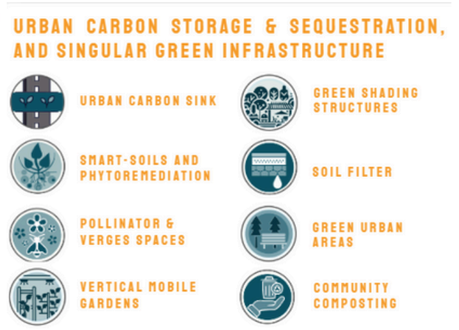


Step 05: Apply thematic filters

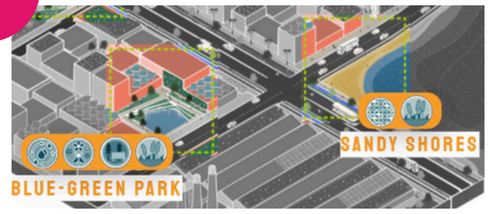
Once you apply a thematic filter, the tool displays a **3D city environment** with highlighted areas such as forests, boulevards, or port districts. In this example, we selected **Nature-based Solutions**, and several zones are now visible on the map.

USE THE LEGEND



Use the **legend** (which you can move freely on the screen) to check which technical solutions are represented by each symbol. These icons appear across the city map, linking solutions to specific urban areas.

ZOOMS INTO AREAS



Hover over the highlighted areas. If they expand, it means they are clickable. By clicking, you will open a window with the possible solutions relevant to that context. Here, we will focus on the **Green Boulevard.**

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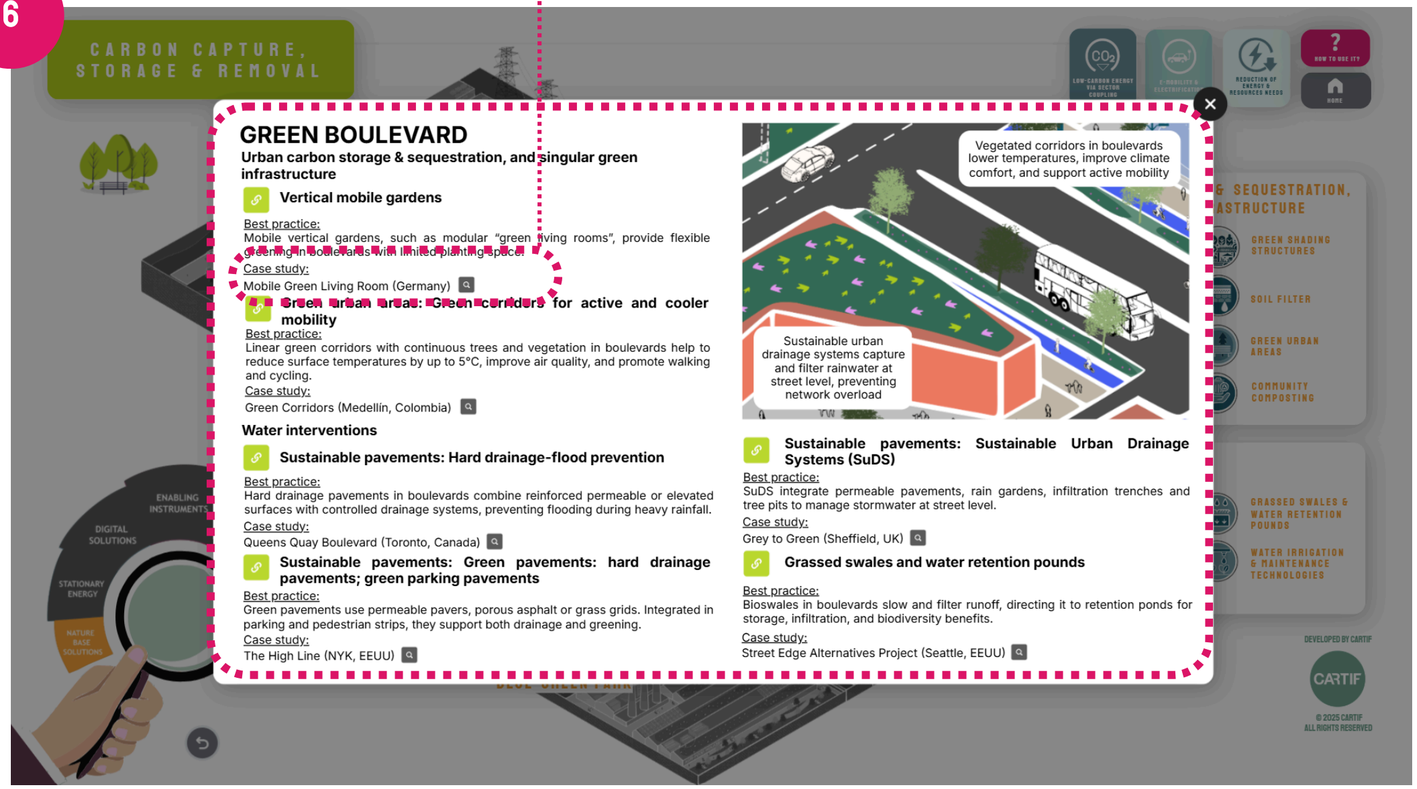


Step 06: Zoom in on priority areas

When you click on a highlighted zone, in this case the Green Boulevard, a new window opens. Here you can **explore** the **different solutions** that can be implemented in that **urban area.** Each solution is supported by at least one **best practice** and one **case study**, allowing you to explore real-world examples and evidence of implementation.

BRIEF DESCRIPTION OF CASE STUDIES

Vertical mobile gardens

Best practice:
Mobile vertical gardens, such as modular "g
greening in boulevards with limited planting spa
Case study:
obile Green Living R m (Germany)

6.1

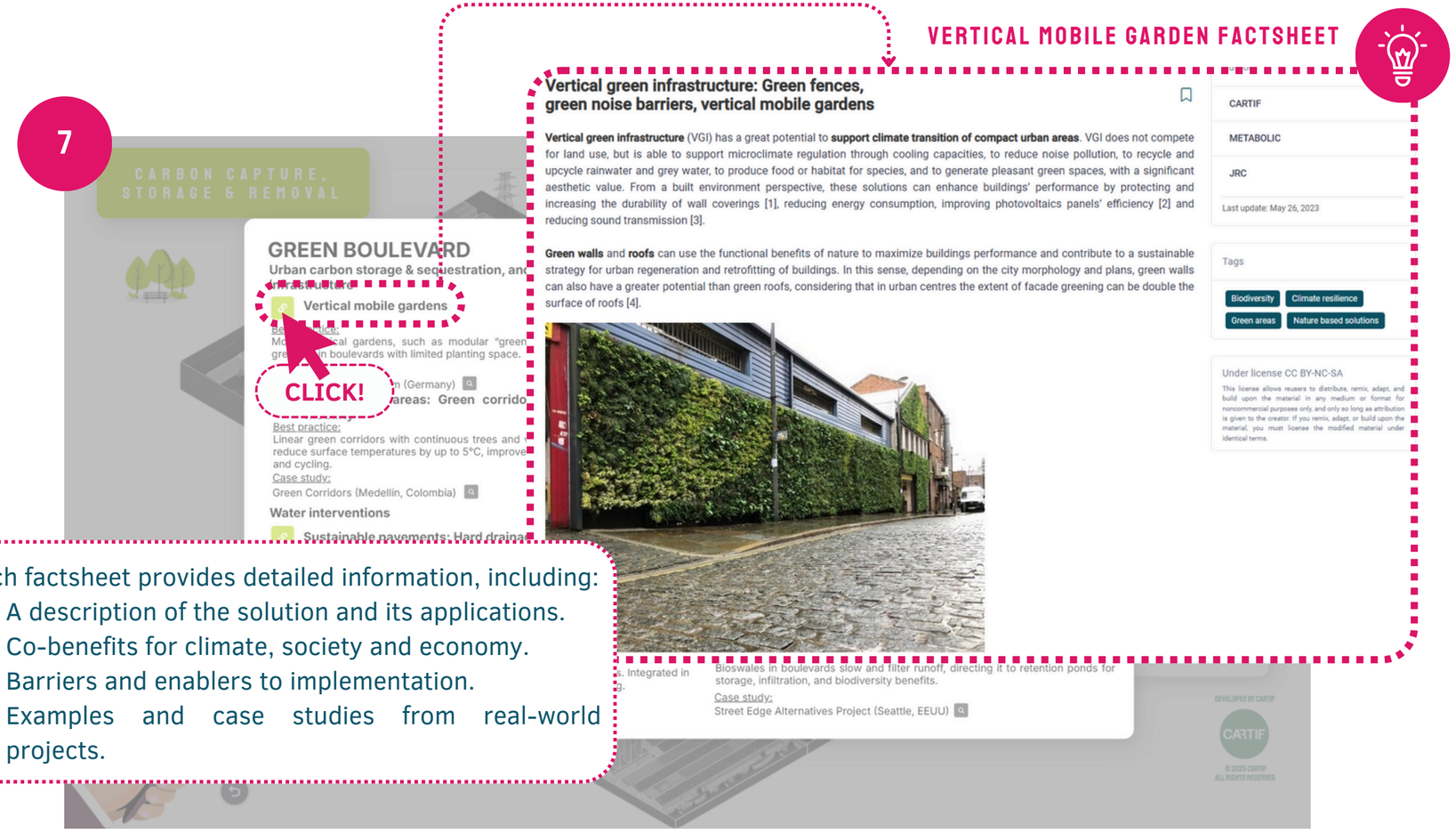
Hover over a case study to see a **short description.** This helps you quickly assess whether it is relevant or worth exploring in more detail.

GREEN BOULEVARD

The Mobile Green Living Room provides movable urban oases with green walls, water and solar-powered shade, cooling squares without restricting events.

Case study:
Mobile Green Living R (Germany)

6.2



Each factsheet provides detailed information, including:

- A description of the solution and its applications.
- Co-benefits for climate, society and economy.
- Barriers and enablers to implementation.
- Examples and case studies from real-world projects.

Step 07: Click on solution icons

Inside the window of a zoom area, click on the icon next to a solution title to open the linked **factsheet** in the Knowledge Repository. This step allows you to move from the visual exploration of bundles to in-**depth technical knowledge** that can directly support planning and decision-making in your city.

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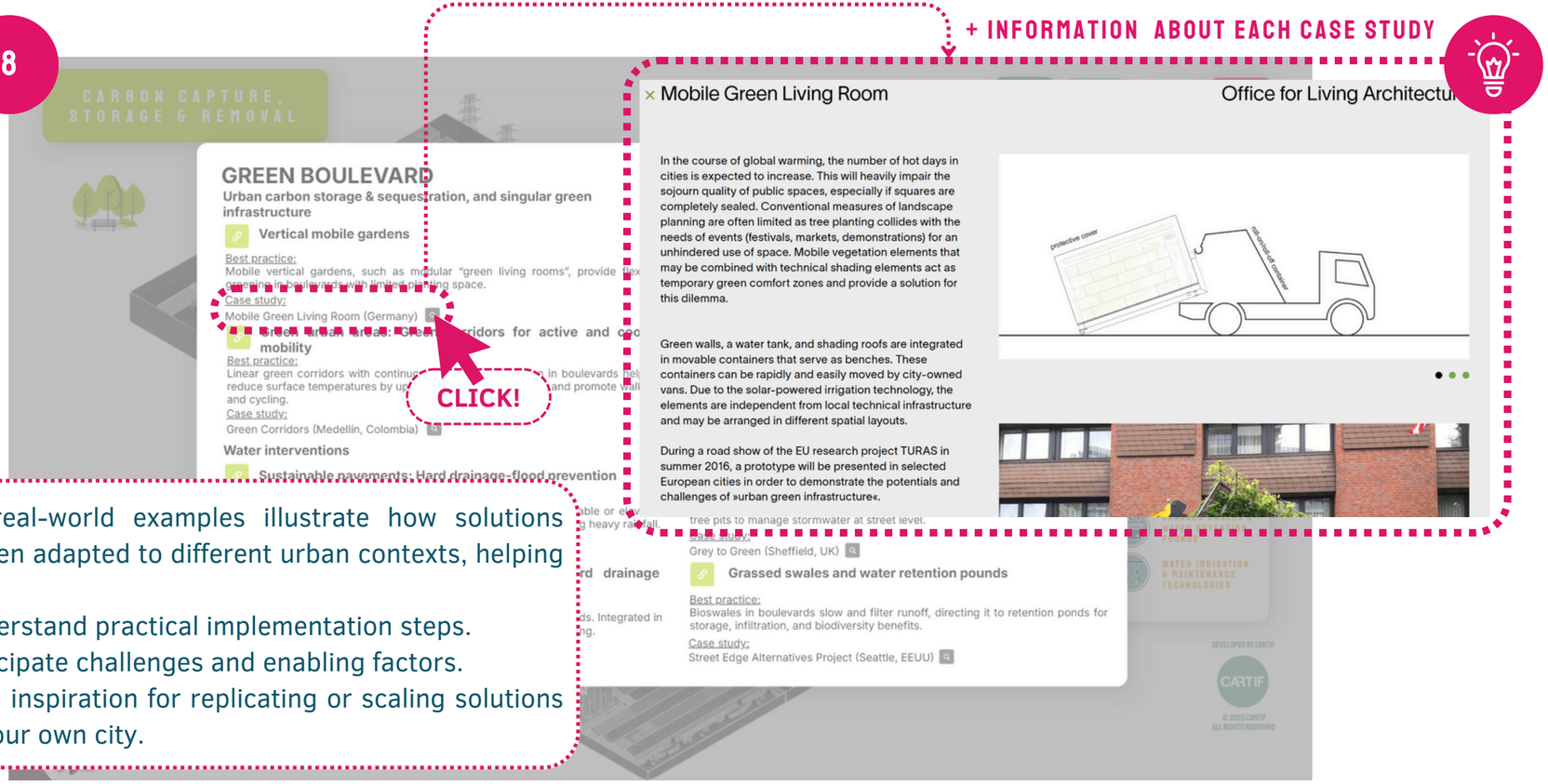

These real-world examples illustrate how solutions have been adapted to different urban contexts, helping you:

- Understand practical implementation steps.
- Anticipate challenges and enabling factors.
- Gain inspiration for replicating or scaling solutions in your own city.

Step 08: Review case studies

At this stage, you can explore best practices and case studies embedded in the tool. In this example, the Mobile Green Living Room (Germany) illustrates how vertical mobile gardens can provide flexible greening options in dense urban areas. If you click on the **icon next to the case study title**, you will be redirected to the original reference, website or article for that specific case study.

OTHER THEMATIC AREAS INTERFACE

Not all thematic areas are organised through zooms or intervention zones. Some sections, such as **Concepts, Enabling Instruments, Digital Solutions, and Circular Economy**, use a simpler interface, where solutions are directly linked to the Knowledge Repository factsheets. In these cases, you can open the content either by clicking on the icons or directly on the solution titles.

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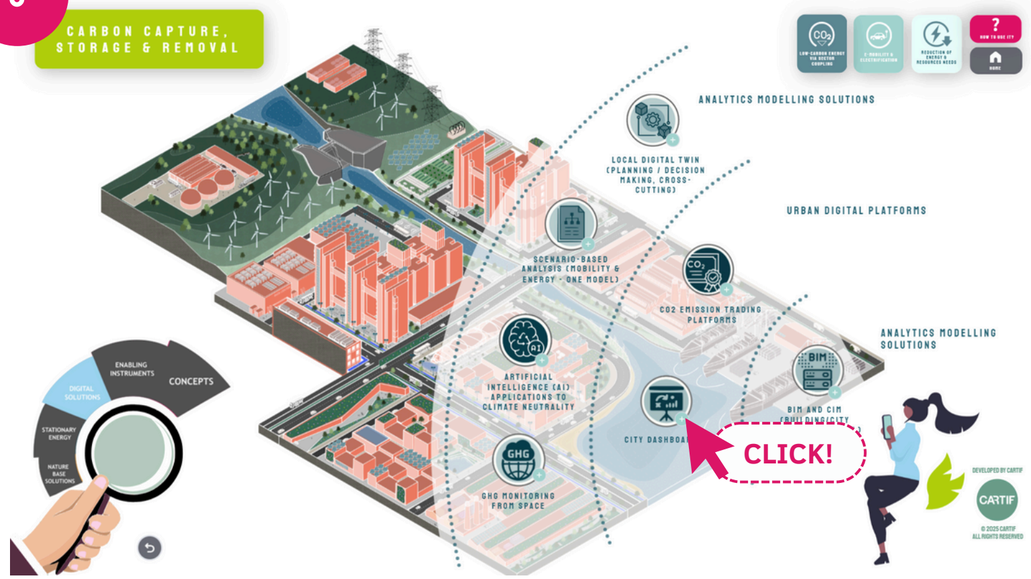

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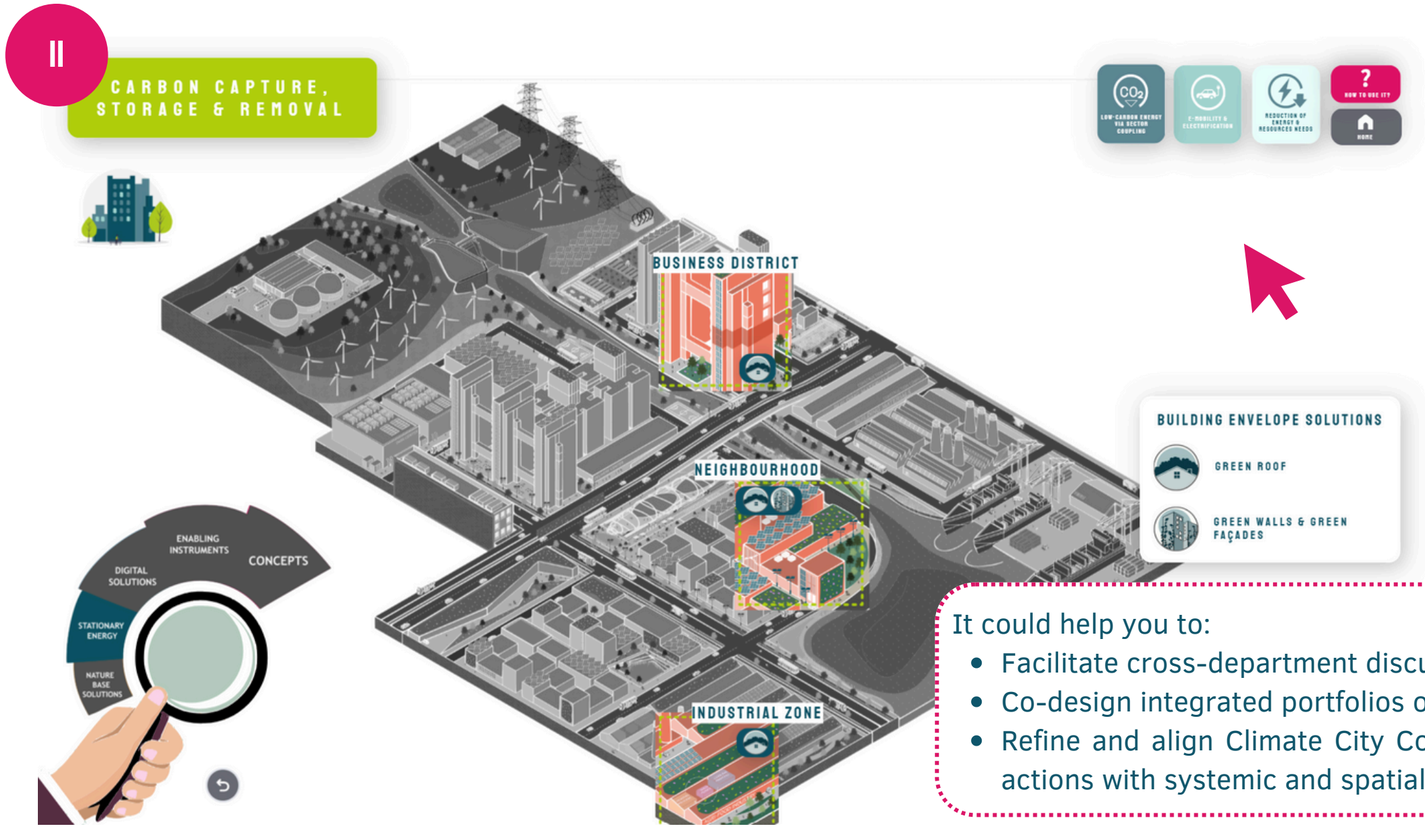
Step 09: Digital solutions

Some categories, such as **Digital Solutions, Concepts, and Circular Economy**, do not use zooms or intervention zones. Instead, solutions are directly linked to the Knowledge Repository. Click directly on the “+” or on the solution icons to open the corresponding factsheets.

Step 10: Enabling instruments

In Enabling Instruments, the tool displays a list of subcategories. By clicking on each subcategory, the related solutions appear in the same format. To access the details, click directly on the titles, which will take you to the Knowledge Repository factsheets.

Think of the tool not only as a digital explorer, but also as a planning companion that supports your city's pathway towards climate neutrality!



It could help you to:

- Facilitate cross-department discussions.
- Co-design integrated portfolios of action.
- Refine and align Climate City Contract (CCC) actions with systemic and spatial insights.

Step 11: Use in workshops and planning

The Solution Bundles tool can be used beyond individual exploration. Bring it into workshops with stakeholders or municipal meetings as a shared visual reference. By using the tool in collaborative sessions, cities can create a common understanding and strengthen cooperation around climate-neutral strategies.

THANK YOU FOR EXPLORING THE SOLUTION BUNDLES!

We hope this guidance has supported you in navigating the tool and enjoying its features.
Keep exploring and experimenting to design your city's climate-neutral future.

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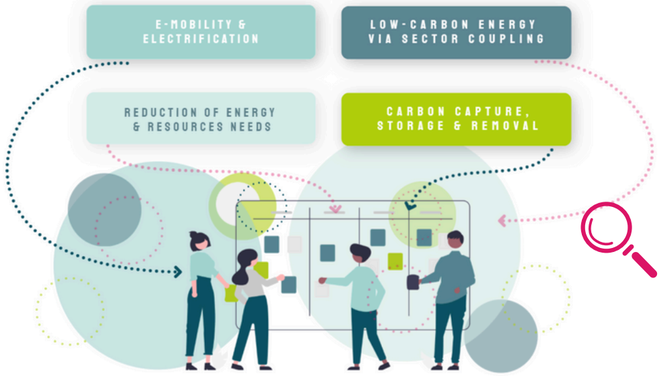

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